



EASTERN KENTUCKY UNIVERSITY

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Academic Readiness & Testing
Kathy Williams, Director

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Request to Repeat Developmental Courses

Complete this form if: (a) You have not successfully completed a developmental college readiness course after two consecutive attempts and wish to seek approval to take the course a third time. Or (b) you did not enroll in a required developmental college readiness course during one of your first two semesters and are seeking to repeat a course under a third semester of enrollment. (Please see your EKU Degree Works report to determine whether you have developmental-level college readiness requirements. Developmental coursework includes: ENG 090, ENG 095, MAT 090, MAT 095, ENR 090 and ENR 095. Remember: Students are required to successfully complete all needed developmental education requirements within 45 hours of University enrollment.)

Information related to the outcome of this request will be sent to your EKU email account. If you have questions about how to complete this form contact the Office of Academic Readiness at 859-622-1892.

(Developmentally Dismissed Students: Please complete the Petition for Readmission to the University form at www.registrar.eku.edu)

Name: _____ EKU ID: _____

Phone: _____ EKU email: _____

Local Address: _____

1. Developmental Course(s) Needing to Repeat or Complete: _____

2. Last term at EKU: _____ Current cumulative GPA (grade point average): _____

3. Degree/Major desired: _____ Attempted Hours: _____

4. Name of your advisor: _____

5. If allowed to repeat the course, the repeat must occur during your next semester of enrollment. Please enter the semester you plan to next enroll at EKU:

_____ FALL 20_____ _____ SPRING 20_____ _____ SUMMER 20_____



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Hours of tutoring attended for the class you are requesting to repeat: _____

Have you completed coursework at another institution since your last ECU enrollment? Yes No

Are you currently enrolled in developmental coursework at another institution? Yes No

If you are enrolled in a developmental course at another school, have you requested that your transcript be sent to ECU?

Yes No

Respond to each of the following statements. You may write on an additional sheet of paper, if necessary.

A. Write a well-organized explanation describing the reasons for your request. If you have not attempted the needed developmental coursework, or have taken the needed coursework once, write a well-organized explanation of the reasons the requirements were not completed in two semesters of enrollment. If you are claiming extenuating circumstances impacted your ability to complete needed courses, you **must** attach documentation.

B. Given your previous academic performance, if allowed to attempt the developmental course again, what will you now do differently to insure academic success?

